

May 18, 2020

TO: Parents of Private School Students

SUBJECT: Transportation 2020-2021

To plan and route buses for the 2020-2021 school year, it is vital that we be informed of whether or not your child will be in need of bus transportation. I ask that you complete this form, checking the statement that applies to you and return to First Student, 921 Yellowstone Rd, Xenia, OH 45385 or e-mail to Teresa.austin@Firstgroup.com before June 19th, 2020. **Please be aware that transportation will not be scheduled for your child if this form is not returned to our office.**

I appreciate your immediate attention in completing this form and its quick return to our department.

Sincerely,

Jim Hulsey
Location Manager at First Student

Student Name _____

Grade _____ Date of Birth _____

Sex M or F (circle one)

Address _____

City _____ Zip _____

School _____

Parent's Name _____

Home Phone _____ Cell Phone _____

_____ No Bus service will be needed for the 2020-2021 school year

_____ Bus service will be needed in the AM and PM

_____ Bus service will be needed in the AM only

_____ Bus service will be needed in the PM only